# About OverDrive Downloadable E-Books and Audiobooks

In addition to the great print resources available in the library, the Case Memorial Library also offers free downloadable e-books and audiobooks through OverDrive.

OverDrive is a large database of downloadable audiobooks and e-books compatible with computers, e-readers, smartphones, iPads, iPods, and other devices. Providing access to popular and new titles as well as classics, OverDrive is accessible to all Orange residents with a valid library card in good standing.

The e-books and audiobooks check out for varying borrowing periods and are automatically returned at the end of the borrowing period. If the title you are looking for is checked out you may place a hold on it. You may also add e-books and audiobooks to your "Wish List" if you would like to keep a list of books to check out in the future.

To access downloadable library books, click on the Download Audiobooks and E-Books link on our homepage: www.casememoriallibrary.org or visit lion.lib.overdrive.com.

We hope you're as excited about this service as we are!

If you still have questions about how to download e-books or audiobooks after attempting the steps outlined in the brochure specific to your device you can make an appointment with a Librarian for one-on-one training.

#### Case Memorial Library 176 Tyler City Road | Orange, CT | 06477

Phone: 203-891-2170 Email: caseref@lioninc.org



#### Collection Development: How Downloadable Books Are Selected

The Library's downloadable book collection is shared by the cardholders of all of the LION member libraries. A committee of volunteers from member libraries makes monthly selections of e-book and e-audiobook titles.

The collection focuses on popular materials that appeal to a broad range of users including:

- New York Times bestsellers
- Major prize winners and popular award winning titles
- Popular fiction and non-fiction authors
- Recent "must haves" and "good reads"
- Books that are made into movies
- Books in series
- Children's and teen best sellers and classics.
- Additional titles upon recommendation

# OverDrive Is Compatible with Most Devices Including the Following Popular Devices:

- Kindle
- Kinde Fire
- iPad
- iPad Mini
- iPhone
- iPod
- Nook
- Nook Color
- Nook Tablet
- Desktop/Laptop Computers (Windows & Mac)
- & many more

For a full list of compatible devices visit: www.overdrive.com/drc

# FAQs About Downloadable E-Books & Audiobooks



**Case Memorial Library** 

176 Tyler City Road | Orange, CT 06477 www.casememoriallibrary.org 203.891.2170

### **Borrowing Guidelines**

#### **Borrower Eligibility**

- Your hometown library card must be from the Case Memorial Library or another LION member library.
- Your library card must not be expired.
- You must have fewer than 100 items out on your card.
- You must have less than \$25 in fines on your card.

#### **Lending Periods**

For most items, you may select among 7, 10, or 14 days for e-books and audiobooks. 14 days is the default.

#### Renewals

Renewals are not available at this time. You may borrow the item again if it is available or add yourself to the wait list when your lending period is over.

#### Item Limits

You may borrow up to 6 downloadable items combined (e-books and audiobooks) at one time and have 6 holds combined. All titles downloaded from OverDrive count toward this limit except titles with the "Always Available" button.

#### Holds

You have 72 hours from when the email was sent that your hold is ready for you to download an item. If you are at the checkout maximum you must return an item early to borrow the one on hold.

#### Early Returns

You may return any e-book early except those in the Open EPUB format. You may return MP3 audiobooks early; WMA audiobooks may not be returned early.

#### **Frequently Asked Questions**

#### Do I need to come to the Library to download books?

You do not need to visit the Library to access downloadable books. Our downloadable library is accessible 24/7 through lion.lib.overdrive.com. You will need a computer or device with internet access to use this service.

#### How do I load downloadable books onto my device?

The Library has brochures with step-by-step instructions for specific devices including the Kindle, Kindle Fire, Nook, Nook Tablet, and iPad, iPhone, and iPod. Please see a Librarian if you are unsure as to which brochure you need.

#### Can I bring my device in for instruction?

We are happy to provide instruction on downloading books to your device by appointment. We ask that you first review the guide specific to your device and attempt the steps outlined in that brochure. If you are experiencing technical difficulties with your device or have questions unrelated to downloadable books we ask that you contact your customer support service.

#### Can you load e-books onto my device for me?

We are happy to show you how to use our downloadable library and help load books onto your device in a scheduled appointment. However, this service cannot be offered regularly to any one patron.

#### What happens at the end of the lending period?

At the end of your lending period your title will expire and return itself automatically to OverDrive. You do not need to do anything to facilitate this return and you will never accrue late fees from downloadable library books.

### I'm not done reading the e-book I checked out. How do I renew it?

Unfortunately, renewals are not available at this time. You may borrow the item again if it is available or add yourself to the wait list when your lending period is over.

#### How do I place an e-book on hold?

To place an item on hold click the Place a Hold button next to the title you wish to check out. Enter your email address twice to be notified when the item is ready for you to download.

#### What happens when I place a e-book on hold?

When you place an item on hold you are added to the wait list for that title. When the item is ready for you to pick up you will receive an email at the address you specified. You will have 72 hours from the time the email was sent to log in to your OverDrive account and download the item.

# Why must I place a hold on the e-books I want? If they are digital, why can't an unlimited number of people use them at the same time?

The only difference between e-books and print books is the format in which we provide them to you. For each e-book we purchase, one user can read it, just as is the case with print books.

#### Why is the e-book I'm looking for not available?

There are a few possible reasons for this: we may not own the book you are looking for either because we have not yet decided to purchase it or publisher restrictions prevent us from doing so OR there is a misspelling in your search.

Is everything you own in the library available as an e-book? Our downloadable library is a separate collection of books from our physical collection. Everything in our downloadable library is purchased separately as an e-book or e-audiobook and added to the collection via OverDrive.

## Can I borrow e-books from other libraries with my Case Memorial Library card?

The borrowing privileges you enjoy with your Case Memorial Library card when you visit other libraries in Connecticut do not extend to digital collections and resources. As a resident of Orange, you have full access to our collection of downloadable books through OverDrive.

### Can I use my out-of-town library card to borrow e-books from the Case Memorial Library?

Due to publisher licensing agreements, e-books are only available to residents of Orange with a valid Case Memorial Library card.

Can I get a Case Memorial Library card as a non-resident? Case Memorial Library cards are only available to residents of Orange with current proof of residence.